

## **Employment Opportunity**

### **EDUCATIONAL SPECIALIST LMS SUPPORT**

**(Continuing Position – commencing immediately)**

Holland College is seeking an **EDUCATIONAL SPECIALIST LMS SUPPORT** to facilitate and support the appropriate and efficient use of learning technologies at the College.

Reporting to the Director of Adult Education, Learner Support and Applied Research, the **Educational Specialist LMS Support** will: ensure a high standard of instructional design is maintained throughout the on-line learning systems; provide education, training and support for faculty and staff engaged in teaching using web-based educational technology; identify and share best practice models for the use of learning technologies; evaluate and make recommendations on advancements for our learning management system (LMS); work closely with the Learner Support team to build capacity in technology enhanced education and make recommendations regarding the development of curriculum suitable for on-line delivery; identify and provide services for LMS to be integrated with the existing applications and systems i.e. Admissions, Computer Services, etc.; ensure application integrity and security is monitored and maintained, conduct application trouble shooting and work with vendors to resolve application issues and manage the day to day administrative activities associated with the position.

The successful candidate must have exceptional leadership, customer service and relationship-building skills, superior communication and interpersonal skills, a Degree in educational technology and/or systems analysis or equivalent, knowledge and experience using enhanced educational technologies, Certificate in Adult Education or equivalent, several years' teaching experience, and a working familiarity with curriculum design approaches. Priority setting, problem solving, creativity, and flexibility are essential attributes for this position.

**Application Review Date: Friday, September 10, 2010**

We offer competitive salaries and excellent benefits. To apply, send resume including education, work experience and the names of three references (**Quoting Competition #10-42**) to the address below.

*Only those selected for the next step in the selection process will be contacted.*



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